



MINUTES OF THE IQAC MEETING & ACTION TAKEN REPORT 2021-2022



**Shri Shivaji Education Society Amravati's
SCIENCE COLLEGE**

Congress Nagar, Nagpur - 440012 (M.S.) India.

Accredited with CGPA of 3.51 at 'A+' grade.

- A College with Potential for Excellence
- Member of APQN
- Recognized centre for higher learning
- A Mentor College under UGC Paramarsh Scheme

Meeting-I

**Shri Shivaji Education Society Amravati's
Science College, Nagpur
Internal Quality Assurance Cell**

Notice

All the members of Internal Quality Assurance Cell (IQAC) are hereby requested to attend the meeting scheduled on Saturday, 21st August 2021 at 10.00 am in the meeting hall. Hon'ble Shri Harshvardhan Deshmukh, President Shri Shivaji Education Society Amravati and Chairman, CDC of our college has consented to preside over the meeting.

Agenda of meeting:

1. To confirm the minutes of last meeting.
2. To approve the IQAC plan for the session 2021-22.
3. To discuss the preparation of AQAR for the session 2020-21.
4. To take the note of CAS promotion during the session 2020-21.
5. To discuss the peer team report of last NAAC.
6. Any other matter with the permission of the chair.



M. P. Dhore

Dr. M. P. Dhore
Principal

21st August 2021

A meeting of Internal Quality Assurance Cell (IQAC) is held on 21st August 2021 at 10.00 am in the meeting hall.

Following members have attended the meeting

- 01) Hon'ble Shri Hrishvardhan P. Deshmukh Hrishvardhan
(President of the Parent Society)
- 02) Hon'ble Shri Ashokrao W. Deshmukh Ashokrao
(Nominee from local Society)
- 03) Hon'ble Shri Gunwantarao M. Kimhikar
(Nominee from Employers/Indust./Stakeholders)
- 04) Hon'ble Dr. Avinash Rode Dr. Rode
(Nominee from Alumni)
- 05) Hon'ble Shri Shyam Soman Shyam Soman
(Nominee from Employers/Indust./Stakeholders)
- 06) Hon'ble Prof. M. P. Dhoze M. P. Dhoze
(Chairman) 21.08.2021
- 07) Prof. G. R. Avachar, Member G. R. Avachar
- 08) Prof. M. J. Hedau, Coordinator M. J. Hedau
- 09) Shri A. A. Halder, Co-coordinator A. A. Halder
- 10) Prof. S. R. Pande, Member S. R. Pande
- 11) Prof. A. D. Bobdey, Member A. D. Bobdey
- 12) Prof. R. U. Khope, Member R. U. Khope
- 13) Prof. Mrs. P. S. Tiwari, Member P. S. Tiwari
- 14) Prof. S. W. Anwane, Member S. W. Anwane
- 15) Prof. Mrs. R. A. Deshmukh, Member R. A. Deshmukh
- 16) Prof. Mrs. R. D. Uskude, Member R. D. Uskude
- 17) Dr. V. A. Dakhole, Member V. A. Dakhole
- 18) Shri A. R. Zolpe, Member A. R. Zolpe
- 19) Shri Umesh Dhumale, Member Umesh Dhumale
- 20) President Students' Council, Member President Students' Council

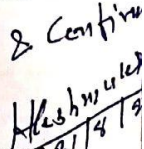


3.	To discuss about the preparation of AQAR 2019-2020.	IQAC Co-Ordinator briefed about the plan of action by IQAC. IQAC Coordinator requested to criterion conveners to submit their report for online submission of AQAR for the session 2019-2020	Successfully submitted online AQAR 2019-20
4.	To approve the report of academic audit and learning outcome and student achievement	Academic audit was conducted by an internal expert committee constituted by the Principal. The academic audit team visited departments, discussed about the teaching, research and infrastructure. Committee members discussed on learning outcome and also discussed on achievement of the students.	The internal academic audit committee prepared the academic audit report with department wise significant findings. The report on academic audit, programme outcome and course outcome was uploaded on college website.
5.	To discuss about infrastructure.	Principal Dr. M. P. Dhore informed the house that building Block-A is being demolished and a new state of art G+7 storied building is being constructed.	Building Block-A demolishing work is done and proposal is pending with NMC office for sanction of plan.

As there is no matter for discussion the meeting came to an end with vote of thanks.


IQAC Coordinator


Principal


Chairman 21/4/19



Meeting-II

Shri Shivaji Education Society Amravati's
Science College, Congress Nagar, Nagpur

INTERNAL QUALITY ASSURANCE CELL (IQAC)

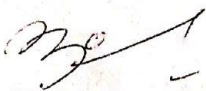
Date: - 17-12-2021

Notice


All the Criteria Conveners and respective members are hereby informed to attend the meeting as per the following schedule to discuss the AQAR preparation for the session 2020-21.

Criterion	Conveners & Members	Date & Time
Criterion I	Prof. Mrs. R D. Urkude, Convener Dr. Mrs. V R Kinikar, Member Dr. Mrs. P N Deshmukh, Member	22-12-2021 at 1.00 pm
Criterion II	Prof. R U Khope, Convener Prof. R N Deshmukh, Member Prof. R N Jugele, Member Dr. J K Keche, Member Ms. A D Fuladi, Member	22-12-2021 at 1.45 pm
Criterion III	Prof. A D Bobdey, Convener Dr. J K Gunjate, Member Dr. Mrs. S R Gedam, Member	22-12-2021 at 2.30 pm
Criterion IV	Prof. S R Pande, Convener Dr. R Y Deshmukh, Member Dr. V A Dakhole, Member	22-12-2021 at 3.15 pm
Criterion V	Prof. S W Anwane, Convener Dr. A M Pund, Member Dr. Mrs. Rupali Bhagat - Patil	23-12-2021 at 1.00 pm
Criterion VI	Prof. Mrs. R A Deshmukh, Convener Dr. Mrs. S G Kadu, Member Dr. Mrs. R H Mahakhode, Member	23-12-2021 at 1.45 pm
Criterion VII	Prof. Mrs. P S Tiwari, Convener Prof. Mrs. Y K Meshram, Member Ms. P B Zamarkar, Member	23-12-2021 at 2.30 pm

Venue: - Meeting Hall, Block 'A'


IQAC Co-coordinator
Science College, Nagpur




Principal
Science College
Congress Nagar, Nagpur

A meeting of criteria conveners held on 22/12/21 and 23/12/21. The following members were present 22/12/2021

CRITERIA I

1. Ashmi Varkude
2. P. N. Deshmukh
3. Dr. Kinkhar

AS
PO.
KL

CRITERIA II

1. Dr. R. V. Khope
2. Prof. R. N. Deshmuda
3. R. N. Jugele
4. J. K. Keehe
5. A. D. Fuladi.

Thy
Pm
St
She-
Fuladi

CRITERION - III

1. A. D. Bobdey
2. J. K. Gunjate
3. S. R. Gedam

@mte
Q
Gedam

CRITERION - IV

1. S. R. Pande
2. V. A. Dakhok

~~SRP~~
D
23/12/2021

CRITERION - V

1. S. W. Anwane
2. A. M. Pund
3. R. A. Patil Bhagat

SW
An
Rupali

CRITERION - VI

- ① R. A. Deshmukh
2. S. G. Kadu
3. R. H. Mahakhode

RAD
Kadu
IM

CRITERION - VII

1. P. S. Tiwari
2. Y. K. Meshram
3. P. B. Zamarkar

PST
YKMS
B-

Meeting-III

Shri Shivaji Education Society Amravati's Science College Congress Nagar, Nagpur.

Notice

Following Criterion Conveners are requested to attend the meeting for discussion on AQAR prepared for the session 2020-2021. The deadline for submission of AQAR is 15th May 2022 therefore all are requested to attend the meeting on 11th May 2022 at 11 am in the meeting hall.

1. Criterion - I Prof. Mrs. R. D. Urkude
2. Criterion - II Prof. R. U. Khope
3. Criterion - III Prof. A. D. Bobde
4. Criterion - IV Prof. S. R. Pande
5. Criterion - V Prof. S. W. Anwane
6. Criterion - VI Prof. Mrs. R. A. Deshmukh
7. Criterion - VII Prof. Mrs. P. S. Tiwari

Agenda:

1. Confirmation of minutes of previous meeting held on 17th Dec 2021.
2. Discussion on AQAR prepared for the session 2020-2021.
3. Any other matter with the permission of the chair.

Date: 7th May 2022

M. P. Dhore
Principal
Prof. M. P. Dhore



A meeting of criteria conveners held on 11th May 2022 at 11 am in meeting hall and the following conveners were present in the meeting.

Criterion-I Prof. Mrs. R. D. Urkude

Criterion-II Prof. R. U. Khope

Criterion-III Prof. A. D. Bobde

Criterion-IV Prof. S. R. Pande

Criterion-V Prof. S. W. Anwane

Criterion-VI Prof. Mrs. R. A. Deshmukh

Criterion-VII Prof. Mrs. P. S. Tiwari

- 1) Prof. M. P. Dhore
(Chairman)
- 2) Prof. M. J. Hedau, Coordinator
- 3) Dr. A. A. Halder, Co-coordinator
- 4) Prof. Mrs. R. D. Urkude
- 5) Prof. R. U. Khope
- 6) Prof. A. D. Bobde
- 7) Prof. S. R. Pande
- 8) Prof. S. W. Anwane
- 9) Prof. Mrs. R. A. Deshmukh
- 10) Prof. Mrs. P. S. Tiwari

sure

MSI

Dr.

Dr.

@bcbay

Dr.

Dr.

Dr.

Confirmation of minutes of meeting held on 22nd, 23rd Dec 2021 and 11th May 2022.

Minutes of the meeting held on 22nd, 23rd Dec 2021

A meeting of Criteria conveners was held on 22nd, 23rd Dec 2021. All the conveners and members were present and actively participated in the discussion. IQAC coordinator requested all the coordinators to submit their respective criteria report along with the supporting documents on or before 15th February 2022. As there was no matter left to discuss, the meeting came to an end with vote of thanks.

Minutes of the meeting held on 11th May 2022

A meeting of the IQAC was held on 11th May 2022 at 11 am in the meeting hall. It was chaired by Prof. M. P. Dhore Principal and Chairman (IQAC). The following Criteria Conveners were present.

- | | |
|--------------------|---------------------------|
| 1. Criterion - I | Prof. Mrs. R. D. Urkude |
| 2. Criterion - II | Prof. R. U. Khope |
| 3. Criterion - III | Prof. A. D. Bobde |
| 4. Criterion - IV | Prof. S. R. Pande |
| 5. Criterion - V | Prof. S. W. Anwane |
| 6. Criterion - VI | Prof. Mrs. R. A. Deshmukh |
| 7. Criterion - VII | Prof. Mrs. P. S. Tiwari |

Agenda:

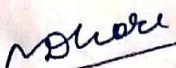
1. Discussion on AQAR prepared for the session 2020-21.
2. Any other matter with the permission of the chair.

As per the instruction given by Hon'ble Shri Hemant Kalmegh in the CDC meeting held on 20th Jan 2022 that report of the AQAR prepared for the session 2020-21 should be discussed with the criteria conveners before uploading on NAAC website.

Sr. No.	Item	Plan of Action	Action taken report
1.	Discussion on AQAR prepared for the session 2020-21.	The AQAR for the 2020-21 was discussed at length and finalized with few corrections.	AQAR successfully uploaded on NAAC website.

Principal M. P. Dhore informed about the progress in the construction of new state of art G+7 storied building. As there was no matter to discuss, the meeting came to an end with vote of thanks.




Principal
Prof. M. P. Dhore

Meeting-IV

Shri Shivaji Education Society Amravati's
Science College, Congress Nagar, Nagpur
Internal Quality Assurance Cell

NOTICE

Date: 08-10-2022

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed to attend the meeting scheduled on Tuesday, 11th Oct 2022 at 1.00 PM in the meeting hall.

Agenda of meeting:

1. To confirm the minutes of meeting held on 22nd, 23rd Dec 2021 and 11th May 2022.
2. To approve the IQAC plan for the session 2022-23.
3. To discuss the preparation of AQAR for the session 2021-22.
4. Discussion on compliance of recommendations in NAAC report.
5. Registration of B.Sc. Sem-I students in Academic Bank of Credits.
6. Research paper publication in UGC CARE listed journal.
7. Setting up of sensor-based energy conservation.
8. Any other matter with the permission of chair.


08/10/2022

Dr A A Halder
Coordinator, IQAC
Science College,
Congress Nagar, Nagpur



Prof. M. P. Dhore
Principal
Science College,
Congress Nagar, Nagpur



11th October 2022

A meeting of Internal Quality Assurance cell (IQAC) is held on Tuesday, 11th Oct 2022 at 1:00 PM in the meeting hall.

The following members have attended the meeting.

1. Prof. M. P. Dhore, Principal, Chairman

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2. Dr. A. A. Haldar, Coordinator, IQAC

[Signature]

3. Prof. S R Pande, Member

[Signature]

4. Prof. A D Bobadey, Member

[Signature]

5. Prof. R. U. Khope, Member

[Signature]

6. Prof. Mrs. P. S. Tiwari, Member

[Signature]

7. Prof. ~~B.~~ S. W. Anwar, Member

[Signature]

8. Prof. Mrs. R A Deshmukh, Member

[Signature]

9. Prof. Mrs. R D Urkude, Member

[Signature]

10. Dr. V. A. Dakhole, Member

[Signature]

10. Mr. A R Zodape, Member

[Signature]

12. Ms. Nitin Hishulkar, Member

[Signature]

Confirmation of minutes of meeting held on
11th October 2022 at 1.00 PM.

Minutes of the meeting of IQAC held on 11th October 2022

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 11th October 2022 at 1.00 PM in the meeting hall. The meeting was presided over by Prof. M. P. Dhore (Principal) Chairman, IQAC. The following members attended the meeting.

1. Prof. M. P. Dhore (Principal) Chairman, IQAC
2. Dr. A. A. Halder, IQAC Coordinator
3. Prof. S. R. Pande, Member
4. Prof. A. D. Bobde, Member
5. Prof. R. U. Khope, Member
6. Prof. Mrs. P. S. Tiwari, Member
7. Prof. S. W. Anwane, Member
8. Prof. Mrs. R. A. Deshmukh, Member
9. Prof. Mrs. R. D. Urkude, Member
10. Dr. V. A. Dakhole, Member
11. Mr. A. R. Zodape, Member
12. Mr. Nitin Hirulkar, Member

Agenda of the meeting:

1. To confirm the minutes of meetings held on 22nd, 23rd Dec 2021, and 11th May 2022.
2. To approve the IQAC plan for the session 2022-23.
3. To discuss the preparation of AQAR for the session 2021-22.
4. Discussion on compliance with recommendations in the NAAC report.
5. Registration for B.Sc. Sem-I students in Academic Bank of Credits.
6. Research paper publication in UGC CARE listed journal.
7. Setting up of sensor-based energy conservation.
8. Any other matter with the permission of the chair.

Hon'ble Prof. M. P. Dhore (Principal) Chairman, IQAC welcomed the house and discussed the following items.

Sr. No.	Items	Plan of Action	Action Taken
1.	To confirm the minutes of meetings held on 22 nd , 23 rd Dec 2021, and 11 th May 2022.	The minutes of meetings held on 22 nd , 23 rd Dec 2021, and 11 th May 2022 were read by the IQAC Coordinator.	Confirmed
2.	To approve the IQAC plan for the session 2022-23.	the IQAC plan for the session 2022-23 was placed before the house. After a detailed discussion, it was approved by the house.	Approved
3.	To discuss the preparation of AQAR for the session 2021-22.	The plan of preparation for AQAR 2021-22 was discussed in length with all the members of IQAC and mutually exchanged ideas, and requirements. It was appealed to prepare AQAR at the earliest.	Approved

4.	Discussion on compliance of recommendations in the NAAC report.	<p>Except for the points that were complied with, other points were discussed.</p> <ul style="list-style-type: none"> • Formation of research cell: After a detailed discussion the house concluded that Prof. A. D. Bobde is the Convener of the research cell and all heads of departments would be the members of the cell. • Utilize the potential of the alumni association for the overall development of the college: It was decided to take the help of the alumni association in this regard. • Strengthen consultancy services: The consultancy services are being offered by few of the departments. • Add more journals of international repute to the library: Dr. V. A. Dakhole was given the responsibility in consultation with HODs to subscribe the suitable journals of international repute and expedite the process of subscription. • Establish a central instrumentation facility for teaching and research: Central instrumentation facility is already in place in the dept. of Physics. 	Approved
5.	Registration for B.Sc. Sem-I students in Academic Bank of Credits.	All B.Sc. Semester-I students will be registered on the Academic Bank of Credits portal for the academic session 2021-2022. The responsibility of registration of students is to be shouldered by teacher members.	Approved
6.	Research paper publication in UGC CARE listed journal.	Principal informed that each teacher must publish at least two papers in UGC CARE listed journal/SCOPUS/WOS in each academic session.	Approved
7.	Setting up of sensor-based energy conservation.	It is decided to install motion sensor-based devices for energy conservation at locations where frequent switch on/off is required.	Approved
8.	Any other matter with the permission of the chair.	<p>The following are discussed:</p> <ul style="list-style-type: none"> • Responsibility for registration of B.Sc. Semester-I students on SWAYAM/ Anti Ragging portal will be shouldered by Teachers under the teacher-mentor scheme run by the college. The mentor teacher will take care of registration on the SWAYAM/ Anti Ragging portal of those students who are allotted to him under the teacher-mentor scheme also keep a record of them until they pass out the B.Sc. final year and also prepare and keep reports of different activities conducted during these years. • The institute should initiate the process for obtaining ISO 21001 Certification. Dr. Sarang 	Approved

		<p>Dhote has been given the responsibility of preparing a proposal for ISO certification.</p> <ul style="list-style-type: none"> • Prof. Atul Bobde Convener of Criteria -III Research Innovation and Extension drew the attention of the house to the need of organizing National/International Conferences. It was decided to organize a National Conference by Chemistry and Computer Science department in this academic session. 	
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Prof. M. P. Dhore, Principal, Chairman, IQAC briefed the house on the college will be facing the 4th Cycle of NAAC visits in 2024 and henceforth all would have to work hard to meet the requirement and do the necessary activities for improving the Grading of the college from A+ to A++. As there was no other matter left for discussion the meeting came to an end with a vote of thanks delivered by Dr. A. A. Halder, Coordinator, IQAC.

A. A. Halder

Dr A. A. Halder
Coordinator, IQAC
Science College,
Congress Nagar, Nagpur

M. P. Dhore

Prof. M. P. Dhore
Principal
Science College,
Congress Nagar, Nagpur

