

BEST PRACTICES

**Shri Shivaji Education
Society Amravati's
Science College,
Congress Nagar,
Nagpur-440012 (M.S.)**

Best Practice–I

Title of the Practice: *INTERNAL ACADEMIC AUDIT (IAA)*

Objectives:

- To evaluate the performance of teacher of the department.
- To evaluate the performance of the department
- To identify the strengths and weaknesses of the department.

Internal Academic Audit (IAA) is the best practice to improve performance of students in the final examination. The main purpose of conducting academic audit is to evaluate the performance of faculty and the departments. This evaluation develops accountability, strengths and weakness of the department. Academic audit is conducted in the college by an internal expert committee and committee submits the report containing achievements of teachers and students.

1. The Context:

The performance of the faculty members and various departments evaluated on the basis of the quality of teaching, research, administration, and curricular and extra-curricular activities.

- IQAC has developed a format of Internal Academic Audit (IAA) on the basis of seven criterions of NAAC.
- The academic audit is conducted at the end of each semester. The college provides facilities to the faculty members and students to gain knowledge and acquire skills by encouraging participation in seminars, conferences, workshops, researching programmes etc. Students are also encouraged to work on live projects for skill enhancement under internship. The effective implementation of teaching program is monitored by administrator to improve the quality of education.

2. The Practice:

As per the guidelines of the NAAC college has constituted Internal Quality Assurance Cell (IQAC) in the year 2004 to impart quality education and the following is the regular practice of the institution:

- a) Revision of syllabus is a continuous process in all subjects.
- b) Organizing personality development programs through Carrier Guidance cell.
- c) Monitoring of quality education is done through IQAC.
- d) The Head of the department and Staff members plan to cover the syllabus effectively. Teachers of each subject prepare teaching plan for each academic session.

e) Remedial classes are organized

3. Evidence of success:

On account of regular academic audit significant improvement of individual faculty regarding attending seminars, publishing papers, undertaking consultancy, organizing seminars / workshops, maintaining records etc. are found.

Publications	Conference/workshop/Seminar Attended	Conference/workshop/Seminar Organized
53	68	10

4. Problems Encountered and Resources Required

All head of the departments are advised to prepare and maintain the academic records session wise. Maintaining academic record is a continuous process wherein need of directions are felt, hence all heads and faculty members are directed from time to time for enhancing the quality through (IAA) committee.

Contact Details:

Name of the Principal: **Dr. Mahendra P. Dhore**

Name of the Institution: **Shri Shivaji Education Society Amravati's
Science College, Congress Nagar, Nagpur.**

City: **Nagpur**

Pin Code: **440012**

Accredited Status: **A+ grade with CGPA3.51**

Validity Period: **09/06/2018to08/06/2024**

Work Phone: **07122423432**

Fax: **0712244095**

Website: **sscnagpur.edu.in**

E-mail: **shivajinagpur2019@gmail.com**

Mobile: **9423103043**

Best Practice–II

Title of the Practice: *Students Induction Programme and Formation of Subject Society of The Departments.*

1. Goal

- To develop leadership quality, character, personality and organizing skill.
- To reduce the gap between teacher and student.
- To organize seminars & workshops.
- To organize program like quiz, debate competition etc.
- To organize events like project competition, paper presentations etc.

2. The Context:

- It is an opportunity for students to develop the personality and participate in various activities.
- Each department of college has its own subject society
- To constitute the Student Induction committee and Subject society.

3. The Practice:

- A timetable of student induction program is displayed for the newly admitted students
- Senior Students are involved in planning the activities like sports, cultural programme etc.
- Members of Subject society organize an educational tour/excursion tour.
- Members of the Subject society organize the extracurricular events within the departments.
- Members of the Subject society organize guest lecturers/invited talks/interaction with alumni/seminars within the departments.

4. Evidence of success:

- The Students who are participating in Induction program and showing their excellent performance in activities are felicitated by giving certificates and prizes.
- The meritorious students are felicitated in the subject society programme.
- Students are voluntarily participating in various academic activities and positive change is found in the students like character building, communication skills, event organizing skills etc.
- The faculty and students are working together. It builds team spirit among students.
- The SIP reduces gap between students and teacher which helps to excel the academic performance.

5. Problems Encountered and Resources required:

- Initially students hesitate to take part in activities because of lack of confidence.
- Financial support required to conduct the extracurricular activities.

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