

S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur

Internal Quality Assurance Cell (IQAC)

Notice

All the IQAC members are requested to attend the meeting of IQAC scheduled on 01/07/2017 at 11.00 a.m. in the Meeting Hall.

The agenda for the meeting is as follows:

Agenda:

1. Confirmation of minutes of previous meeting
2. Discussion on Action Taken Report
3. Discussion on Annual Plan for college-level academic activities
4. Discussion on submission of Major / Minor projects to the funding agencies through Research Committee.
5. Discussion on constitution of sub-committee for preparation of the drafts of AQAR-2016-17
6. Discussion on Peer Team's report on Internal Academic Audit of various departments
7. Any other matter with permission of chairperson

Kindly make it convenient to attend the meeting on the date and time specified above.

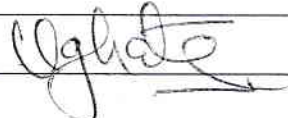

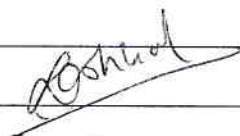

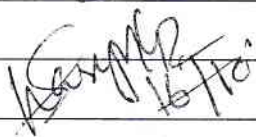
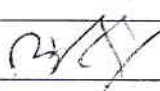
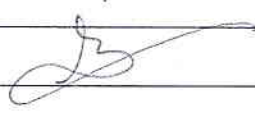

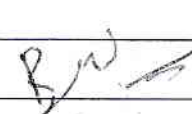


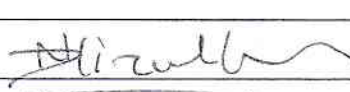

Coordinator
IQAC


Principal & Chairman
IQAC

Internal Quality Assurance Cell (IQAC)

The meeting of Internal Quality Assurance Cell (IQAC) is held on 01/7/2017 at 11 am in the meeting Hall under the chairmanship of Hon'ble Principal Dr. D. K. Burghate

Following members are present

- | | | | |
|------|----------------------|----------------------|---|
| (1) | Dr D.K. Burghate | Principal & chairman |  |
| (2) | Dr G.R. Arachar | IQAC coordinator |  |
| (3) | Dr D.W. Deshpkar | Member |  |
| (4) | Dr V.A. Dalchole | —do— |  |
| (5) | Dr S.V. Ghonmode | —do— |  |
| (6) | Dr M.J. Heday | —do— |  |
| (7) | Dr. R.N. Jugele | —do— |  |
| (8) | Dr S.R. Pande | —do— |  |
| (9) | Dr R.N. Deshmukh | —do— |  |
| (10) | Prof. S.M. Ghatole | —do— | |
| (11) | Dr. Mrs. P.S. Tiwari | —do— |  |
| (12) | Shri A.R. Zedabe | —do— |  |
| (13) | Shri N.K. Hirulkar | —do— |  |

S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur

Internal Quality Assurance Cell (IQAC)

The Minutes of the IQAC Meeting held on 01/07/2017

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 01/07/2017 at 11.00 a.m. in the Meeting Hall.

The meeting was chaired by Dr D K Burghate, Principal and Chairman of IQAC.

The following members of IQAC were present

1. Dr. D. K. Burghate	Chairman & Principal
2. Dr. G. R. Avachar	Co-ordinator
3. Dr. D.W.Deshkar	Member
4. Dr. V. A. Dakhole	Member
5. Dr. S V Ghonmode	Member
6. Dr M J Hedau	Member
7. Dr. R N Jugele	Member
8. Dr. S. R. Pande	Member
9. Dr. R.N. Deshmukh	Member
10. Prof. S. M. Ghatole	Member
11. Dr. Mrs. P S Tiwari	Member
12. Shri A R Zodape	Member
13. Shri Nitin Hirulkar	Member

The following items were discussed in the meeting:

1. Confirmation of minutes of previous meeting

Minutes of the previous meeting held on 29/04/2017 were read by IQAC Coordinator and these are confirmed by the house.

2. Discussion on Action Taken Report on previous meeting.

Action Taken Report on previous meeting held on 29/04/2017 read by IQAC Coordinator was discussed and approved by the members of IQAC.

3. Discussion on Annual Plan for college-level academic activities

A detail discussion was held on various activities to be carried out in the current session 2017-18, quality aspects and organization of Workshops /Seminars / Guest Lectures by eminent personalities in the subject. The heads of the departments / various Committees submitted the plan of action for academic activities to be carried out during the the current session.

Detailed discussion was also held on plan of action chalked out by IQAC for the current session towards quality enhancement.

The members discussed an Academic Calendar prepared by the concerning Committee for the current session 2017-18 and approved it with a direction that all the academic activities should be carried out strictly in accordance with the Academic Calender.

4. Discussion on submission of Major / Minor projects to the funding agencies through Research Committee.

The IQAC have taken the review on ongoing and completed Major / Minor projects during the current session 2017-18. There are 03 Major Projects completed in the department of Physics, Zoology and Computer Science. Also, there are 09 Minor Projects ongoing / completed in various departments.

Chairman of IQAC suggested that the faculty, those who have not submitted any project to the funding agencies should be motivated to submit Major / Minor project to the funding agencies through Research Committee. The convener of Research Committee shall take initiative in proper submission of proposals.

5. Discussion on constitution of sub-committee for preparation of the draft of AQAR-2016-17

Coordinator informed the house regarding the status of AQAR 2016-17. He expressed the need that all criterion conveners should study the guidelines and Assessment Indicator given in NAAC Manual and submit the information related to each criteria in soft copy and hard copy for the preparation of AQAR 2016-17.

Chairman guided for effective steps to be taken by all members of IQAC in academic planning for the current year 2017-18 in order to score highest CGPA.

Members of IQAC discussed the matter and resolved that the AQAR 2016-17 should be prepared as early as possible and submit it to NAAC immediately.

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6. Discussion on Peer Team's report on Internal Academic Audit of various departments

Coordinator putforth Peer Team's report of Internal Academic Audit of various departments carried out at the end of second term of the previous session. The detailed discussion was held on the observations and recommendations of the Peer Team. It resolved that observations and recommendations of Peer Team on report of Internal Academic Audit should convey to the Heads of the departments for corrective measures.

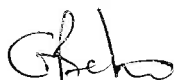
IQAC further resolved to Peer Team shall carry out Internal Academic Audit of various departments at the end of first term of the current session and report be placed in the next meeting for discussion.

7. Any other matter with permission of chairperson

Chairman informed the house that college is planning to organize Inspire Programme sponsored by Department of Technology (DST) during the current session 2017-18 for persuade the students of Junior colleges in the region for basic sciences. The proposal is already sent to DST for financial assistance.

The IQAC has taken the note of this and congratulated the Principal for his effort and innovative idea.

Meeting ended with vote of thanks by IQAC Coordinator


Coordinator
IQAC


Principal & Chairman
IQAC

S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur

Internal Quality Assurance Cell (IQAC)

Action Taken Report on Minutes of IQAC Meeting held on 01/07/2017 to be placed in the next IQAC Meeting

Sr. No	Item No	Minutes	Action Taken
1	3	Approved Academic Calender with a direction that all the academic activities should be carried out strictly in accordance with the Academic Calender.	Informed all the heads and Conveners of Committee in College Council Meeting
2	4	Chairman of IQAC suggested that the faculty, those who have not submitted any project to the funding agencies should be motivated to submit Major / Minor project to the funding agencies through Research Committee. The convener of Research Committee shall take initiative in proper submission of proposals.	Informed to the Convener of Research Committee and all staff member in College Council Meeting
3	5	It also resolved that the AQAR 2014-15 should be prepared as early as possible and submits it to NAAC immediately.	Sub-committee prepared AQAR 2014-15 and submitted


 Coordinator
 IQAC


 Principal & Chairman
 IQAC

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S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur

Internal Quality Assurance Cell (IQAC)

Notice

All the IQAC members are requested to attend the meeting of IQAC scheduled on 21/10/2017 in Meeting Hall. at 11 A.M.

The agenda for the meeting is as follows:

Agenda:

1. Confirmation of minutes of previous meeting.
2. Discussion on Action Taken Report.
3. Brief Discussion on result analysis of University Examination
4. Discussion on the proposed College Development Committee's Meeting (LMC)
5. Any other matter with permission of chairperson

Kindly make it convenient to attend the meeting on the date and time specified above.



Coordinator
IQAC

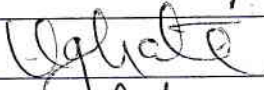
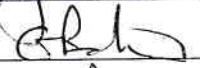



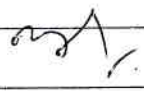
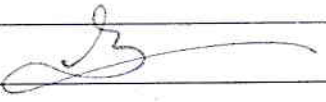

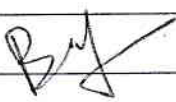


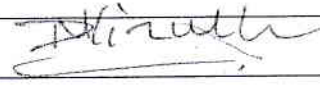


Principal & Chairman
IQAC

Internal Quality Assurance Cell (IQAC)

The meeting of Internal Quality Assurance Cell (IQAC) is held on 21/10/2017 at 11 a.m in the Meeting Hall under the chairmanship of Hon'ble Principal Dr. D. K. Burghate.

Following members are present in the meeting

- ① Dr D.K. Burghate Principal & chairman 
- ② Dr G.R. Avachar IQAC coordinator 
- ③ Dr D.W. Deshkar Member 
- ④ Dr V.A. Dakhole -do- 
- ⑤ Dr S.V. Ghanmode -do- 
- ⑥ Dr. M.J. Heday -do- 
- ⑦ Dr. R.N. Jugele -do- 
- ⑧ Dr S.R. Pandey -do- 
- ⑨ Dr R.N. Deshmukh -do- 
- ⑩ Prof S.M. Ghatole -do-
- ⑪ Dr. Mrs P.S. Tiwari -do- 
- ⑫ Shri A R Zodebe -do- 
- ⑬ Shri Nalin Hirulkar -do- 
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S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur

Internal Quality Assurance Cell (IQAC)

The Minutes of the IQAC Meeting held on 21/10/2017

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 21/10/2017 in Meeting Hall. ^{at 11.00 am} The meeting was chaired by Dr D K Burghate, Principal and Chairman of IQAC.

The following members of IQAC were present

- | | |
|-------------------------|----------------------|
| 1. Dr. D. K. Burghate | Chairman & Principal |
| 2. Dr. G. R. Avachar | Co-ordinator |
| 3. Dr. D.W.Deshkar | Member |
| 4. Dr. V. A. Dakhole | Member |
| 5. Dr. S V Ghonmode | Member |
| 6. Dr M J Hedau | Member |
| 7. Dr. R N Jugele | Member |
| 8. Dr. S. R. Pande | Member |
| 9. Dr. R.N. Deshmukh | Member |
| 10. Prof. S. M. Ghatole | Member |
| 11. Dr. Mrs. P S Tiwari | Member |
| 12. Shri A R Zodape | Member |
| 13. Shri Nitin Hirulkar | Member |

The following items were discussed in the meeting:

1. Confirmation of minutes of previous meeting

Minutes of the previous meeting held on 01/07/2017 were read by IQAC Coordinator Dr G R Avachar and these are confirmed by the house.

2. Discussion on Action Taken Report.

Action Taken Report on the previous meeting held on 01/07/2017 read by IQAC Coordinator Dr G R Avachar was discussed and approved by the members.

3. Brief Discussion on result analysis of University Examination

Coordinator put-forth the result analysis of University Examination 2017, submitted by Dr Mrs. R D Urkude Convener-Result Analysis Committee. The overall performance of the result of UG and PG students are good.

IQAC appreciated the result and congratulated the students securing merit position and medals and also congratulated the staff for this achievement.

4. Any other matter with permission of chairperson

Chairman informed the house that the 116th Birth Anniversary of Late Dr Panjabrao alias Bhausaheb Deshmukh, Founder President of Shri Shivaji Education Society Amravati is to be celebrated during 25th December to 27th December 2017. The various programs such as cultural programs, Elocution and Debate competition, sports tournaments, 'Yuva Mahotsav' etc. will be conducted during this period. The various committees are constituted to shoulder the responsibilities for smooth conduct of the celebration.

The IQAC have taken the note of this.

Meeting ended with vote of thanks by IQAC Coordinator


Coordinator
IQAC


Principal & Chairman
IQAC

S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur
Internal Quality Assurance Cell (IQAC)

Action Taken Report on Minutes of IQAC Meeting held on 21/10/2017 to be placed in the next IQAC Meeting

Sr. No	Item No	Minutes	Action Taken
1	4	The various committes are constituted to shoulder the responsibilities for smooth coduct of the celebration of Birth aniversary of Dr Panjabrao Deshmukh	Notice was circulated regarding the responsibilities


Coordinator
IQAC


Principal & Chairman
IQAC

S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur
Internal Quality Assurance Cell (IQAC)

Notice

All the IQAC members are requested to attend the meeting of IQAC scheduled on 08/01/2018 at 11.30 a.m. in Meeting Hall.

The agenda for the meeting is as follows:

Agenda:

1. Confirmation of minutes of previous meeting.
2. Discussion on Action Taken Report.
3. Discussion on preparation of presentation of departments and committees
4. Discussion on Peer Team's report on Internal Academic Audit of various departments
5. Any other matter with permission of chairperson

Kindly make it convenient to attend the meeting on the date and time specified above.


Coordinator
IQAC


Principal & Chairman
IQAC

Internal Quality Assurance Cell (IQAC)

The meeting of Internal Quality Assurance Cell (IQAC) is held on 8/1/2018 at 11:30 a.m. in the Meeting Hall under the Chairmanship of Hon'ble Principal Dr. D. K. Burghate

Following members are present in the meeting

- ① Dr. D. K. Burghate, Principal & Chairman Burghate
- ② Dr. G. R. Avachan IQAC Coordinator. GR
- ③ Dr. D. W. Deshpande Member Deshpande
- ④ Dr. V. A. Dakhole Member D.
- ⑤ Dr. S. V. Ghanmode do - G
- ⑥ Dr. M. J. Hedare do - M
- ⑦ Dr. R. N. Jugele do - J
- ⑧ Dr. S. R. Pande do - P
- ⑨ Dr. R. N. Deshmukh do - D
- ⑩ Prof. S. M. Ghatole do - G
- ⑪ Dr. Mrs. P. S. Tiwari do - P
- ⑫ Shri. A. R. Zodape do - Z
- ⑬ Shri. Nitin Hirulkar do - N

S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur

Internal Quality Assurance Cell (IQAC)

The Minutes of the IQAC Meeting held on 08/01/2018

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 08/01/2018 at 11.30 a.m. in Meeting Hall.

The meeting was chaired by Dr D K Burghate, Principal and Chairman of IQAC.

The following members of IQAC were present.

- | | |
|-------------------------|----------------------|
| 1. Dr. D. K. Burghate | Chairman & Principal |
| 2. Dr. G. R. Avachar | Co-ordinator |
| 3. Dr. D.W.Deshkar | Member |
| 4. Dr. V. A. Dakhole | Member |
| 5. Dr. S V Ghonmode | Member |
| 6. Dr M J Hedau | Member |
| 7. Dr. R N Jugele | Member |
| 8. Dr. S. R. Pande | Member |
| 9. Dr. R.N. Deshmukh | Member |
| 10. Prof. S. M. Ghatole | Member |
| 11. Dr. Mrs. P S Tiwari | Member |
| 12. Shri A R Zodape | Member |
| 13. Shri Nitin Hirulkar | Member |

The following items were discussed in the meeting:

1. Confirmation of minutes of previous meeting

Minutes of the previous meeting held on 21/10/2017 were read by IQAC Coordinator Dr G R Avachar and these are confirmed by the house.

2. Discussion on Action Taken Report.

Action Taken Report on the previous meeting held on 21/10/2017 read by IQAC Coordinator Dr G R Avachar was discussed and approved by the members.

3. Discussion on preparation of presentation of departments and committees

IQAC discussed and resolved that all the heads of the departments and conveners of all the administrative committees shall prepare the power point presentation of various activities carried out by the departments and committees during the current session 2017-18. IQAC further directed coordinator to prepare the schedule of various department and committees to present the academic activities before IQAC through power point presentation so that IQAC may guide to concerned HODs & Concerned Convener /co-ordinators for effective presentation.

4. Discussion on Peer Team's report on Internal Academic Audit of various departments

Coordinator putforth Peer Team's report of Internal Academic Audit of various departments carried out at the end of first term of the current session. The detailed discussion was held on the observations and recommendations of the Peer Team. It resolved that observations and recommendations of Peer Team on report of Internal Academic Audit should convey to the Heads of the departments for corrective measures.

IQAC further resolved to Peer Team shall carry out Internal Academic Audit of various departments at the end of second term of the current session and report be placed in the next meeting for discussion.


Coordinator
IQAC


Principal & Chairman
IQAC

S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur
Internal Quality Assurance Cell (IQAC)

Action Taken Report on Minutes of IQAC Meeting held on 08/01/2018 to be placed in the next IQAC Meeting

Sr. No	Item No	Minutes	Action Taken
1	3	IQAC discussed and resolved that all the heads of the departments and conveners of all the administrative committees shall prepare the power point presentation of various activities carried out by the departments and committees during the current session 2017-18.	Informed all the heads and Conveners of Committee
2	4	It resolved that observations and recommendations of Peer Team on report of Internal Academic Audit should convey to the Heads of the departments for corrective measures.	Informed all the heads and teachers in college council meeting


 Coordinator
 IQAC


 Principal & Chairman
 IQAC

S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur

Internal Quality Assurance Cell (IQAC)

Notice

All the IQAC members are requested to attend the meeting of IQAC scheduled on 28/04/2018 at 11.30 a.m. in Meeting Hall.

The agenda for the meeting is as follows:

Agenda:

1. Confirmation of minutes of previous meeting
2. Discussion on Action Taken Report
3. Discussion on annual reports submitted by Heads of the respective Departments / Conveners of various committees.
4. Discussion on Report of CPE Grant
5. Discussion on feedback responses from students
6. Discussion on preparation of Annual Quality Assurance Report to be submitted to NAAC for the year 2017-18.
7. Discussion on Annual Self-Assessment for the Performance Based Appraisal System (PBAS)
8. Any other matter with permission of chairperson

Kindly make it convenient to attend the meeting on the date and time specified above.

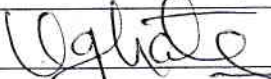

Coordinator
IQAC

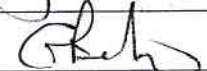

Principal & Chairman
IQAC

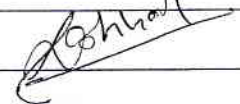
Internal Quality Assurance Cell (IQAC)

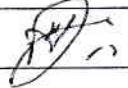
The meeting of Internal Quality Assurance Cell (IQAC) is held on 28/4/2018 at 11:30 a.m in meeting Hall


Following members are present in the meeting

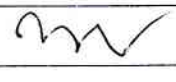
① Dr D. K. Burghate Principal & Chairman 

② Dr G. R. Avacher IQAC Coordinator 

③ Dr D. W. Deshkar 

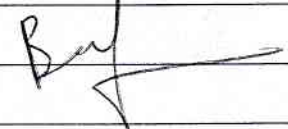
④ Dr V. A. Dakhole 

⑤ Dr S. V. Ghanmode 


⑥ Dr M. J. Heday 

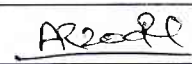
⑦ Dr R. N. Jugele 


⑧ Dr S. R. Pandey 

⑨ Dr R. N. Deshmukh 

⑩ Prof S. M. Ghatole

⑪ Dr Mrs. P. S. Tiwari 

⑫ Shri A. R. Zodepe 

⑬ Shri Nitin Hirulkar 

S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur

Internal Quality Assurance Cell (IQAC)

The Minutes of the IQAC Meeting held on 28/04/2018

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 28/04 /2018 at 11.30 a.m. in Meeting Hall.

The meeting was chaired by Dr D K Burghate, Principal and Chairman of IQAC.

The following members of IQAC were present

- | | |
|-------------------------|----------------------|
| 1. Dr. D. K. Burghate | Chairman & Principal |
| 2. Dr. G. R. Avachar | Co-ordinator |
| 3. Dr. D.W.Deshkar | Member |
| 4. Dr. V. A. Dakhole | Member |
| 5. Dr. S V Ghonmode | Member |
| 6. Dr M J Hedau | Member |
| 7. Dr. R N Jugele | Member |
| 8. Dr. S. R. Pande | Member |
| 9. Dr. R.N. Deshmukh | Member |
| 10. Prof. S. M. Ghatole | Member |
| 11. Dr. Mrs. P S Tiwari | Member |
| 12. Shri A R Zodape | Member |
| 13. Shri Nitin Hirulkar | Member |

The following items were discussed in the meeting:

1. Confirmation of minutes of previous meeting

Minutes of the previous meeting held on 08/01/2018 were read by IQAC Coordinator and these are confirmed by the house.

2. Discussion on Action Taken Report.

Action Taken Report on the previous meeting held on 08/01/2018 read by IQAC Coordinator was discussed and approved by the members.

3. Discussion on annual reports submitted by Heads of the respective Departments / Conveners of various committees.

Coordinator of IQAC read the annual reports of actions taken by Heads of respective Departments / Conveners on Annual Plans submitted by them in the beginning of the session 2017-18.

IQAC discussed annual reports submitted by Heads of the respective Departments /Conveners of various committees such as NCC, NSS, Student Aid Fund, Value Addition, Women Cell, Placement Cell, Center for Social Action, Students Council, Teacher Mentor Scheme, Research Cell etc. for the current session 2017-18.

The IQAC have taken the note of this and appreciated the efforts of the staff for conducting academic activities. The Principal directed that every faculty members should do the research work so as to publish in a year, at least one paper in a Journal of national/international repute. He also directed that each faculty member should undergo for minor /major project.

4. Discussion on Report of CPE Grant

The details discussion took place on a report of CPE Grant submitted to IQAC by Dr S W Anwane, Coordinator (CPE) to IQAC for the current session 2017-18.

The members also have taken the note of various grants sanctioned to the college during the previous session 2016-17 under UGC Schemes. The IQAC appreciated the contribution of Principal and Coordinator –CPE and congratulated them.

5. Discussion on feedback responses from students

The detail discussion took place on a report of Feedback Cell submitted by Mr. M A Pande for the previous session 2017-18.

Feedback from final year students: We have collected feedback from final year students on 16 parameters. Majority of the students have given positive feedback on almost all parameters.

Suggestions:

1. Regular cleaning of wash rooms of block A
2. More no. of microscopes in Biology labs.
3. Provision of new apparatus in physics lab
4. Provision of at least 4 books and reference books for home issue.
5. Proper way of giving instructions
6. Declaration of exam dates before a suitable time period

Parents' feedback: Most of the parents visit the college at the time of admission. Very few parents attend parent's meeting and respond to the feedback. However, time to time we

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interact with parents either on phone or in person when they visit our college and always we found that they are happy with the day to day teaching and the conduct of unit tests. But our concern about the response to the feedback from the parents who are unable to contribute due to inability to express their own views regarding enrichment of syllabus, teaching methods etc.

Feedback from alumni: Alumni meet is conducted once in a year where they contribute their practical experiences along with their commitment to deliver lectures to enable our students' to face outside competition

Feedback from companies coming from campus placement: As per the discussion of our Convener, T&P Cell, with HR persons of different companies, they require confident students having basics of domain for their placement.

The members of IQAC discussed on the feedback and resolved that IQAC take the necessary steps to care of the suggestions received from the students. It also resolved that the feedback in respect of the teacher shall be discussed by the Principal with faculty members individually for corrective measures, if any.

6. Discussion on preparation of Annual Quality Assurance Report to be submitted to NAAC for the year 2017-18.

A detailed discussion was held in the meeting on preparation of AQAR for the year 2017 -18 to be submitted to NAAC through mail by 30th June 2018. The notice was already been circulated to Heads of the department and Conveners of the respective committee to collect the information in a format prepared for the same.

Principal directed the coordinator to arrange for power point presentation of heads of every department and conveners of the respective committees so that all the information will be available in due time. He also suggested to arrange power point presentation of various criteria-wise committees constituted for 07 criterion.

7. Discussion on Annual Self-Assessment for the Performance Based Appraisal System (PBAS)

Coordinator informed the house that almost all the staff members have submitted the Annual Self-Assessment for the Performance Based Appraisal System (PBAS) (Annexure III) for the session 2017-18 through their Head of the department. The Head of the department verified the API Scores of their faculty. Also the API Scores of the faculties was verified by the subcommittee constituted by the chairman of IQAC.

IQAC have taken the note of it and resolved that API Score of the entire faculty be approved.

8. Discussion on report of International Conference of APQN held on 22-24th March 2018

The coordinator put-forth the report of International Conference of APQN held on 22-24th March 2018 submitted by Convener Dr D W Deshkar. Around 130 delegates from all over India and abroad participated in the conference.

The Cell appreciated the efforts made by the department for successful organization of national conference.

9. Discussion on reconstitution of Working Committee and Plan of action for the next session 2018-19.

The detail discussion was held in the meeting to shoulder the responsibilities of academic and administrative activities to be carried out in the next session. Principal directed that each department should prepared plan of action for academic activities to be carried out in the next section. He also directed to prepare Academic calendar for the next session in accordance with the academic calendar of university.

The IQAC have taken the note of it.

10. Any other matter with permission of the chair

Chairman informed the house that in view of the outstanding performance/ services of the Teaching / Nonteaching Staff, the Best Teacher Award is declared to Dr A. M. Pund, Assistant Professor, Department of Mathematics, Best Research Award is declared to Dr. Mrs. Reshal Deshmukh, Associate Professor, Department of Chemistry and Best Service Award is declared to Shri P. Uankalwar and Shri K. J. Bayaskar from nonteaching staff. All these staff members are feliciated in College Council Meeting and will be feliciated in feliciation program of to be conducted for meritorious students.

The IQAC appriciated the contribution of these faculties for their best services and congratulated them for their achievement.

The IQAC have taken the note of this.

Meeting ended with vote of thanks by IQAC Coordinator


Coordinator
IQAC


Principal & Chairman
IQAC

S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur
Internal Quality Assurance Cell (IQAC)

Action Taken Report on Minutes of IQAC Meeting held on 28/04/2018 to be placed in the next IQAC Meeting

Sr. No	Item No	Minutes	Action Taken
1	3	The Principal directed that every faculty members should do the research work so as to publish in a year, at least one paper in a Journal of national/international repute. He also directed that each faculty member should undergo for minor /major project.	Informed all the heads and Conveners of Committee in College Council Meeting
2	5	IQAC take the necessary steps to care of the suggestions received from the students. It also resolved that the feedback in respect of the teacher shall be discussed by the Principal with faculty members individually for corrective measures, if any.	Informed all staff member in College Council Meeting
3	6	Principal directed the coordinator to arrange for power point presentation of heads of every department and conveners of the respective committees so that all the information will be available in due time. He also suggested to arrange power point presentation of various criteria-wise committees constituted for 07 criterion.	Informed all staff member in College Council Meeting
4	9	Principal directed that each department should prepared plan of action for academic activities to be carried out in the next session. He also directed to prepare Academic calendar for the next session in accordance with the academic calendar of university.	Informed all the heads and Conveners of Committee in College Council Meeting
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 Coordinator
 IQAC


 Principal & Chairman
 IQAC