

**S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur**  
**Internal Quality Assurance Cell (IQAC)**

**The Minutes of the IQAC Meeting held on 2/7/2016**

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 2/7/2016 at 12.30 p.m. in the Meeting Hall. The meeting was chaired by Dr D K Burghate, Principal and Chairman of IQAC.

The following members of IQAC were present

- |                             |   |                              |
|-----------------------------|---|------------------------------|
| 1. Dr. D. K. Burghate       | - | Chairman & Principal         |
| 2. Dr. G. R. Avachar        | - | Coordinator (IQAC)           |
| 3. Dr. D.W. Deshkar         | - | Coordinator (NAAC)           |
| 4. Dr. S. V. Ghonmode       | - | Member & Convener I          |
| 5. Dr.M. J. Hedau           | - | Member & Convener II         |
| 6. Dr. R .N. Jugele         | - | Member & Convener III        |
| 7. Dr. S. R. Pande          | - | Member & Convener IV         |
| 8. Dr. R.N. Deshmukh        | - | Member & Convener V          |
| 9. Prof. S. M. Ghatole      | - | Member & Convener VI         |
| 10. Dr. Mrs. P S Tiwari     | - | Member & Convener VII        |
| 11. Shri V. A. Dakhole      | - | Member                       |
| 12. Dr. Mrs. P. D. Burghate | - | Member (Nominee from Alumni) |
| 13. Shri. A. R. Zodpe       | - | Member(Administrative Staff) |
| 14. Shri. Nitin Hirulkar    | - | Member(Technical Staff)      |

Hon'ble Principal welcomes the members of IQAC.

The following items were discussed in the meeting:

**1. Confirmation of minutes of previous meeting**

Minutes of the previous meeting held on 27/4/2016 were read by IQAC Coordinator Dr G R Avachar and these are confirmed by the house.

**2. Discussion on Action Taken Report on previous meeting.**

Action Taken Report on previous meeting held on 27/4/2016 read by IQAC Coordinator Dr G R Avachar was discussed and approved by the members.

**3. To take a note on reconstitution of Administrative Assistance Committees**

Coordinator read the names of conveners and members of various committees reconstituted for the current session 2016-17.

IQAC have taken the note of it.

#### **4. Discussion on nomination of new members on IQAC**

Coordinator informed that as per suggestion given by NAAC Peer Team during their visit it is necessary to nominate one or two members from local society. Hon'ble Principal proposed that Dr. B. B. Taywade, Principal, DNC College, Nagpur, Dr. Mrs. Sushma Pankule (NGO) and Dr. Ratnakar Bhelkar, Associate Professor, DNC College, Nagpur be nominated on IQAC as a members from local society.

The members discussed and approved the nomination of Dr. B. B. Taywade, Principal, DNC College, Nagpur, Dr. Mrs. Sushma Pankule (NGO) and Dr. Ratnakar Bhelkar, Associate Professor, DNC College, Nagpur be nominated on IQAC as a members from local society.

#### **5. Discussion on Annual Plan for college-level academic activities**

A detail discussion was held on various activities to be carried out in the current session 2016-17, quality aspects and organisation of workshop/seminars/ Guest Lectures by eminent personalities in the subject as submitted by the heads of the department in plan of action before the commencement of session. Detailed discussion was also held on plan of action chalked out by IQAC for the current session towards quality enhancement.

The members discussed an Academic Calendar prepared by the concerning Committee for the current session 2016-17 and approved it with a direction that all the academic activities should be carried out strictly in accordance with the Academic Calendar.

#### **6. Discussion on report on Internal Academic Audit of various departments**

Coordinator put forth report of Internal Academic Audit of various departments carried out at the end of second term of the previous session. The detailed discussion was held on the observations and recommendations of the Peer Team. It resolved that observations and recommendations on report of Internal Academic Audit should convey to the Heads of the departments for corrective measures.

IQAC further resolved that Internal Academic Audit of various departments at the end of first term of the current session and report be placed in the next meeting for discussion.

#### **7. Discussion on submission of Major / Minor projects to the funding agencies through Research Committee.**

The IQAC have taken the review on ongoing and completed Major / Minor projects during the current session 2016-17. Chairman of IQAC suggested that the faculty, those who have not submitted any project to the funding agencies should submit Major / Minor project to the funding agencies through Research Committee. The convener of Research Committee shall take initiative in proper submission of proposals.

#### **8. Discussion on Proposal of Academic Autonomy**

Principal informed the house that college has submitted the proposal of Academic Autonomy to BCUD of R T M Nagpur University for further action and approval is awaited. The members discussed on various issues on academic autonomy and suggest for arrange of one day workshop

in which the external experts be called to discuss the mode of action for implementation of academic autonomy.

**9. Any other matter with permission of chairperson**

Chairman informed the house that college is planning to organize Inspire Programme sponsored by Department of Technology (DST) during the current session 2016-17 for persuade the students of Junior colleges in the region for basic sciences. The proposal has been sent to DST for financial assistance.

The IQAC has taken the note of this and congratulated the Principal for his effort in this regard. Further IQAC resolved that all the necessary assistance should be provided to the Convener for the smooth conduct of Inspire 2016-17.

Meeting ended with vote of thanks by IQAC Coordinator



Coordinator  
IQAC



Principal & Chairman  
IQAC



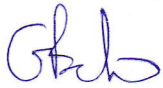
**S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur**

**Internal Quality Assurance Cell (IQAC)**

**Action Taken Report on Minutes of IQAC Meeting held on 2/7/2016 to be placed in the next IQAC Meeting**

| Sr. No | Item No | Minutes   | Action Taken   |
|--------|---------|---|--|
| 1      | 4       | <p><b>Discussion on nomination of new members on IQAC</b></p> <p>The members discussed and approved the nomination of Dr. B. B. Taywade, Principal, DNC College, Nagpur, Dr. Mrs. Sushma Pankule (NGO) and Dr. Ratnakar Bhelkar, Associate Professor, DNC College, Nagpur be nominated on IQAC as a members from local society.</p>   | Informed to the respective Members   |
| 2      | 5       | <p><b>Discussion on Annual Plan for college-level academic activities</b></p> <p>The members discussed an Academic Calendar prepared by the concerning Committee for the current session 2016-17 and approved it with a direction that all the academic activities should be carried out strictly in accordance with the Academic Calendar.</p>   | Informed all the heads and Conveners of Committee in College Council Meeting                   |
| 3      | 6       | <p><b>Discussion on report on Internal Academic Audit of various departments</b></p> <p>It resolved that observations and recommendations on report of Internal Academic Audit should convey to the Heads of the departments for corrective measures.</p>   | Action taken by the chairman and Coordinator of IQAC   |
| 4      | 7       | <p><b>Discussion on submission of Major / Minor projects to the funding agencies through Research Committee.</b></p> <p>Chairman of IQAC suggested that the faculty, those who have not submitted any project to the funding agencies should submit Major / Minor project to the funding agencies through Research Committee. The convener of Research Committee shall take initiative in proper submission of proposals.</p> | Informed to the Convener of Research Committee and all staff member in College Council Meeting |
|        |         |   |  |

|   |   |  |  |
|---|---|--|--|
| 5 | 8 | <p><b>Discussion on Proposal of Academic Autonomy</b></p> <p>The members discussed on various issues on academic autonomy and suggest for arrange of one day workshop in which the external experts be called to discuss the mode of action for implementation of academic autonomy.</p> | <p>Necessary action has been taken. Prof Joshi of Sommaya College Mumbai called for delivering a talk on various issues of Academic Autonomy</p> |
| 6 | 9 | <p><b>Any other matter with permission of chairperson</b></p> <p>IQAC resolved that all the necessary assistance should be provided to the Convener for the smooth conduct of Inspire 2016-17.</p>   | <p>Necessary provision has been made and programme was grand success.</p>  |



Coordinator  
IQAC



Principal & Chairman  
IQAC