

**S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur**

**Internal Quality Assurance Cell (IQAC)**

**The Minutes of the IQAC Meeting held on 26/10/2016**

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 26/10/2016 at 10.30 a.m. Meeting Hall. The meeting was chaired by Dr D K Burghate, Principal and Chairman of IQAC.

The following members of IQAC were present

- |                             |   |                              |
|-----------------------------|---|------------------------------|
| 1. Dr. D. K. Burghate       | - | Chairman & Principal         |
| 2. Dr. G. R. Avachar        | - | Coordinator (IQAC)           |
| 3. Dr. D.W. Deshkar         | - | Coordinator (NAAC)           |
| 4. Dr. S. V. Ghonmode       | - | Member & Convener I          |
| 5. Dr.M. J. Hedau           | - | Member & Convener II         |
| 6. Dr. R .N. Jugele         | - | Member & Convener III        |
| 7. Dr. S. R. Pande          | - | Member & Convener IV         |
| 8. Dr. R.N. Deshmukh        | - | Member & Convener V          |
| 9. Prof. S. M. Ghatole      | - | Member & Convener VI         |
| 10. Dr. Mrs. P S Tiwari     | - | Member & Convener VII        |
| 11. Shri V. A. Dakhole      | - | Member (Teaching Staff)      |
| 12. Dr. Mrs. P. D. Burghate | - | Member (Nominee from Alumni) |
| 13. Shri. A. R. Zodpe       | - | Member(Administrative Staff) |
| 14. Shri. Nitin Hirulkar    | - | Member(Technical Staff)      |

Chairman welcome all the members of IQAC present in the meeting.

The following items were discussed in the meeting.

**1. Confirmation of minutes of previous meeting**

Minutes of the previous meeting held on 2/7/2016 were read by IQAC Coordinator and these are confirmed by the house.

**2. Discussion on Action Taken Report.**

Action Taken Report on the previous meeting held on 2/7/2016 read by IQAC Coordinator was discussed and approved by the members.

**3. Brief Discussion on result analysis of University Examination**

Coordinator put-forth the result analysis of University Examination 2016, submitted by Shri R N Jugele Convener-Result Analysis Committee. He informed the house that the Merit positions in University Examination 2015 are notified during the session 2015-16. He placed before IQAC

the information of the Merit position and awards obtained by UG and PG students of the college. Three students of UG named Akanksha Churhe (1<sup>st</sup> Merit), Sanjana Verma (9<sup>th</sup> Merit) and Diksha P Jagre (BCA) ((1<sup>st</sup> Merit) secured Merit position in University Examination 2015. Akanksha Deepak Churhe (7-Gold Medals, 1-Silver Medal, 2-prizes) Diksha Pandurang Jagre ( 1- Gold Medal) bagged medals and prizes. 01 students of M. Sc. Microbiology named Mayur Nandkishor Rohi bagged 1 Gold Medal in University Examination 2015.

The overall performance of the result of UG and PG students are good.

IQAC appreciated the result and congratulated the students securing merit position and medals and also congratulated the staff for this achievement.

#### **4. Discussion on State Level Seminar on 'Teaching, Learning and Evaluation' during 20 -21 January 2017**

The coordinator informed the house that IQAC is going to organize a State Level Seminar on 'Teaching, Learning and Evaluation' during 20 -21 January 2017. The proposal has been sent to NAAC for their approval.

Members appreciated the efforts made by Coordinator and Principal in arranging this State Level Seminar and resolved that all the necessary assistance should be provided by IQAC for smooth conduct of State Level Seminar (SSTLE-2017)

#### **5. Discussion on the proposed Local Management Committee's Meeting (LMC)**

Hon'ble Principal informed the house that as per information given by the Secretary of Shri Shivaji Education Society, Amravati the Local Management Committee's Meeting (LMC) shall be conducted on 1<sup>st</sup> December 2016. Various issues related to academic and administrative matter shall be discussed in the meeting.

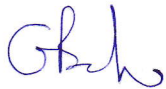
IQAC have taken the note of this and resolved that the Principal should place in the LMC Meeting the items discussed in IQAC Meetings and for which financial support from Management is necessary. IQAC further resolved that the Quality Profile and report of NAAC Peer Team be put forth in LMC Meeting for discussion on recommendations made by NAAC Peer Team, specifically the first recommendation to fill up the vacant position of teaching and nonteaching staff in the college. IQAC resolved that the necessary steps should be taken by the Management of the parent society to fill up the vacant position of teaching and nonteaching staff in the college.

**6. Any other matter with permission of chairperson**

Hon'ble Principal informed the house that the 118<sup>th</sup> Birth Anniversary of Late Dr Panjabrao alias Bhausahab Deshmukh, Founder President of Shri Shivaji Education Society Amravati is to be celebrated during 25<sup>th</sup> December to 27<sup>th</sup> December 2016. The various programs such as cultural programs, Elocution and Debate competition, sports tournaments, etc. will be conducted during this period. The various committees are constituted to shoulder the responsibilities for smooth conduct of the celebration.

The IQAC have taken the note of this.

Meeting ended with vote of thanks by IQAC Coordinator



Coordinator

IQAC



Principal & Chairman

IQAC



S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur

**Internal Quality Assurance Cell (IQAC)**

Action Taken Report on Minutes of IQAC Meeting held on 26/10/2016 to be placed in the next IQAC Meeting

Sr. No	Item No	Minutes	Action Taken
1	4	<b>Discussion on State Level Seminar on 'Teaching, Learning and Evaluation' during 20 -21 January 2017</b> resolved that all the necessary assistance should be provided by IQAC for smooth conduct of State Level Seminar (SSTLE-2017)	All the necessary facilities are provided for smooth conduct of State Level Seminar (SSTLE-2017) and Seminar was grand success.
3	5	<b>Discussion on the proposed Local Management Committee's Meeting (LMC)</b> Resolved that the Principal should place in the LMC Meeting the items discussed in IQAC Meetings and for which financial support from Management is necessary. IQAC further resolved that the Quality Profile and report of NAAC Peer Team be put forth in LMC Meeting for discussion on recommendations made by NAAC Peer Team, specifically the first recommendation to fill up the vacant position of teaching and nonteaching staff in the college. IQAC resolved that the necessary steps should be taken by the Management of the parent society to fill up the vacant position of teaching and nonteaching staff in the college.	Necessary action had taken and Management approved all the requirements. The matter of vacant post of teaching and nonteaching staff was also discussed in the LMC meeting.



Coordinator  
IQAC



Principal & Chairman  
IQAC