

S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur

Internal Quality Assurance Cell (IQAC)

The Minutes of the IQAC Meeting held on 5/1/2017

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 5/1/2017 at 12.00 p.m. in the Meeting Hall.

The meeting was chaired by Dr D K Burghate, Principal and Chairman of IQAC.

The following members of IQAC were present

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| 1. Dr. D. K. Burghate | - | Chairman & Principal |
| 2. Dr. Mrs. P. D. Burghate | - | Member (Nominee from Alumni) |
| 3. Dr. G. R. Avachar | - | Coordinator (IQAC) |
| 4. Dr. D.W. Deshkar | - | Coordinator (NAAC) |
| 5. Dr. S. V. Ghonmode | - | Member & Convener I |
| 6. Dr.M. J. Hedau | - | Member & Convener II |
| 7. Dr. R .N. Jugele | - | Member & Convener III |
| 8. Dr. S. R. Pande | - | Member & Convener IV |
| 9. Dr. R.N. Deshmukh | - | Member & Convener V |
| 10. Prof. S. M. Ghatole | - | Member & Convener VI |
| 11. Dr. Mrs. P S Tiwari | - | Member & Convener VII |
| 12. Shri V. A. Dakhole | - | Member (Teaching Staff) |
| 13. Shri. A. R. Zodpe | - | Member(Administrative Staff) |
| 14. Shri. Nitin Hirulkar | - | Member(Technical Staff) |
| 15. Pratiksha V Raut (Secretary of Student Council)-Members (Student) | | |

The following items were discussed in the meeting:

1. Confirmation of minutes of previous meeting

Minutes of the previous meeting held on 26/10/2016 were read by IQAC Coordinator Dr G R Avachar and these are confirmed by the house.

2. Discussion on Action Taken Report.

Action Taken Report on the previous meeting held on 26/10/2016 read by IQAC Coordinator Dr G R Avachar was discussed and approved by the members.

3. Discussion on re-assessment of 3rd cycle against the re-accreditation of the college by NAAC as 'A' Grade with CGPA 3.26

Coordinator put forth the Quality Profile and report of NAAC Peer Team visited on 20-21, January 2016 for consideration of IQAC, for re-assessment against reaccreditation of 3rd cycle as 'A' Grade with CGPA 3.26. Members discussed on Quality Profile and recommendations made by NAAC Peer Team. It is observed that CGPA allotted to Criteria I and IV during the cycle 2 was even more than it is allotted in 3rd Cycle. It seems injustice toward re-accreditation of our college. Hon'ble Principal and Members of IQAC were disagree with criterion-wise Grade Point Average received in 3rd cycle, except received for the criteria VII. The committee also discussed in details of each of the recommendations made by the NAAC Peer Team.

Hon'ble Principal proposed to proceed for re-assessment against reaccreditation of 3rd cycle as 'A' Grade with CGPA 3.26.

IQAC resolved that the Quality Profile and report of NAAC Peer Team be put forth in College Council Meeting for discussion and then proceed for re-assessment against reaccreditation of 3rd cycle as 'A' Grade with CGPA 3.26. It also resolved that the Coordinators of IQAC and NAAC Steering Committee shall take necessary and follow up action in this regard.

4. Discussion on Annual Quality Assurance Report submitted to NAAC for the year 2015-16.

Coordinator informed the house that Annual Quality Assurance Report (AQAR) for the year 2015-16 has been submitted to NAAC through mail by 24th Nov. 2016, which acknowledged by NAAC on 25th Nov. 2016. He further informed that the said AQAR was placed before LMC in its meeting held on 1st Dec. 2016 and LMC have taken the note of it.

IQAC discussed and have taken the note of submission of AQAR 2015-16. Principal suggested that there should be time bound submission of AQAR as per NAAC guideline and precaution should be taken by coordinator in this regard in future.

5. Discussion on report on Internal Academic Audit of various departments

Coordinator put forth report of Internal Academic Audit of various departments carried out at the end of first term of the current session. The detailed discussion was held on the observations and recommendations of the Peer Team. It resolved that observations and recommendations of Peer Team on report of Internal Academic Audit should convey to the Heads of the departments for corrective measures.

6. Discussion on preparation of Annual Report of departments and committees

IQAC discussed and resolved that all the heads of the departments and conveners of all the administrative committees shall prepare the annual report of various activities carried out by the departments and committees during the current session 2016-17. Further it is directed to coordinator place it in next meeting of IQAC.

7. Any other matter with permission of the chair

As there was no matter to discuss the meeting ended with vote of thanks by IQAC Coordinator.



Coordinator

IQAC



Principal & Chairman

IQAC

S. S. E. S. Amravati's Science College, Congress Nagar, Nagpur

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Action Taken Report on Minutes of IQAC Meeting held on 5/1/2017 to be placed in the next IQAC Meeting

Sr. No	Item No	Minutes	Action Taken
1	3	Discussion on re-assessment of 3rd cycle against the re-accreditation of the college by NAAC as 'A' Grade with CGPA 3.26 IQAC discussed the matter in details and approved the proposal of re-assessment of 3 rd cycle. It was directed the NAAC Coordinator and IQAC coordinator to do the needful in this regard.	Necessary action had been taken
2	5	Discussion on report on Internal Academic Audit of various departments It resolved that observations and recommendations of Peer Team on report of Internal Academic Audit should convey to the Heads of the departments for corrective measures.	Action Taken by the Chairman and Coordinator of IQAC
3	6	Discussion on preparation of Annual Report of departments and committees Resolved that all the heads of the departments and conveners of all the administrative committees shall prepare the annual report of various activities carried out by the departments and committees during the current session 2016-17. Further it is directed to coordinator place it in next meeting of IQAC.	Informed to all Heads of the Departments and necessary action has been taken by them in order to discuss the same in the next meeting.



Coordinator
IQAC



Principal & Chairman
IQAC