

Shri Shivaji Education Society Amravati's  
SCIENCE COLLEGE, CONGRESS NAGAR, NAGPUR  
DEPARTMENT OF CHEMISTRY

## NOTICE

2021-2022

All teaching faculties of the department are hereby informed to attend the departmental meeting which is schedule on 18<sup>th</sup> January 2022 (Tuesday) at 12.30 pm in the staff room of chemistry department.

### Agenda

1. Syllabus covered
2. Different activities to be conducted in department
3. Meeting of RAC for approval of synopsis
4. Submission of PBAS form.



HOD  
Department of Chemistry

Professor & Head  
Department of Chemistry,  
Shri Shivaji Science College  
Congress Nagar, Nagpur.

1. Prof. P.S. Utale
2. Prof. J.K. Gunjate
3. Prof. R.D. Urkude
4. Prof. R.A. Deshmukh
5. Dr. S.S. Dhote
6. Dr. V.R. Kinikar
7. Mr. S.V. Dautpure
8. Dr. S.J. Kene

Shri Shivaji Education Society Amravati's  
SCIENCE COLLEGE, CONGRESS NAGAR, NAGPUR  
DEPARTMENT OF CHEMISTRY

Minutes of Meeting

Departmental meeting was held on 18<sup>th</sup> January 2022 at 12.30 pm. Dr Khope ,Head and chairman welcomed all faculty members in the meeting.

Following items were discussed in the meeting.

Minutes of the last meeting were read and confirmed.

HOD also informed the staff members to conduct various activities for students.


It was decided to arrange RAC meeting for approval of synopsis.


Head asked to submit PBAS form to each faculty member.

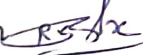
At the end HOD proposed vote of thanks and the meeting was over


**Following members were present**


1.Prof.P.S Utale 

2.Prof.J.K.Gunjate 


3.Prof.R.D.Urkude 

4.Prof.R.A.Deshmukh 

5.Dr.S.S.Dhote 

6.Dr.V.R.Kinhikar 

7.Mr.S.V Dautpure 

8.Dr.S.J.Kene 



Dr. R.U.Khope  
Head  
Science College Nagpur



Professor & Head  
Department of Chemistry,  
Shri Shivaji Science College  
Congress Nagar, Nagpur.

## Action Taken Report

Of the meeting held on 18<sup>th</sup> January 2022

1. The head confirmed about the amount of syllabus covered during the session and intimate the staff members to cover the entire syllabus.
2. Staff members were told to organise different activities for the students.
3. RAC meeting was finalised for approval of synopsis.
4. PBAS form of faculty members were told to update and submit
5. As no other matter meeting ended with vote of thanks.

Dr. R.U. Khope  
Head  
Science College Nagpur



Professor & Head  
Department of Chemistry,  
Shri Shivaji Science College  
Congress Nagar, Nagpur.