

Shri Shivaji Education Society Amravati's
SCIENCE COLLEGE, CONGRESS NAGAR, NAGPUR
DEPARTMENT OF CHEMISTRY

NOTICE













2023-2024

All teaching faculties of the department are hereby informed to attend the departmental meeting on 12th July 2023 (Monday) at 1.00 pm in the staff room of chemistry department.

Agenda:-

1. Distribution of syllabus and workload
2. Activities to be conducted
3. Industrial Visit
4. Website Updating work
5. Any other matter with permission of chair



1. Prof.P.S Utale 
2. Prof.Y.K.Meshram 
3. Prof.J.K.Gunjate 
4. Prof.R.D.Urkude 
5. Prof.R.A.Deshmukh 
6. Dr.S.S.Dhote 
7. Dr.V.R.Kinhikar 
8. Dr.P.N.Deshmukh 
9. Mr.S.V Dautpure 
10. Dr.S.J.Kene 
11. Shivani Sharma 
12. Prachi khobragade 



HOD

Department of Chemistry

Professor & Head
Department of Chemistry,
Shri Shivaji Science College
Congress Nagar, Nagpur.

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Minutes of Meeting

Departmental meeting was held on 12th July 2023 at 1.00 pm. Dr Khope ,Head and chairman welcomed all faculty members on to very first meeting of the session 2023-24.

Following items were discussed in the meeting.

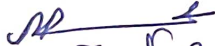
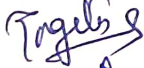
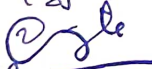
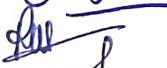




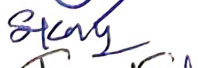


Prof.Khophe distributed workload to all faculty members. In this meeting various activities for benefit of students and society were planned by faculty members, which is to be conducted during this term.

The items on the agenda were discussed and it was unanimously resolved to implement them.


Industrial visit was planned for PG students

HOD proposed vote of thanks and the meeting was over

Following members were present

- 1.Prof.P.S Utale 
- 2.Prof Y.K.Meshram 
- 3.Prof.J.K.Gunjate 
- 4.Prof.R.D.Urkude 
- 5.Prof.R.A.Deshmukh 
- 6.Dr.S.S.Dhote 
- 7.Dr.V.R.Kinhikar 
- 8.Mr.S.V Dautpure 
- 9.Dr.S.J.Kene 
- 10.Shivani Sharma 
- 11.Prachi khobragade 




Dr. R.U.Khophe
Head
Science College Nagpur
Professor & Head
Department of Chemistry,
Shri Shivaji Science College
Congress Nagar, Nagpur.

Action Taken Report

Of the meeting held on 12th July 2023

1. HOD distributed the workload among the faculty members. The syllabus for various papers in chemistry, pertaining to different semester was assigned to the faculty members. The immediate agenda taken up for discussion was the review of semester wise syllabus by the faculty. The syllabus was reviewed for all semester and appropriate suggestions were given by the HOD & senior faculty in completion of syllabus.
2. The HOD requested the senior faculty members for organising different academic activities for the students
3. Industrial Visit for PG students was arranged in the month of August.
4. The Website of the department was decided to update and the responsibility was given to Faculty Dr. Sarang Dhote.
5. Any other item, An elaborate discussion was made regarding vacations and informed faculty about the Diwali vacation will be lessen to do work of NAAC.



Dr. R.U. Khope
Head

Science College Nagpur

Professor & Head
Department of Chemistry,
Shri Shivaji Science College
Congress Nagar, Nagpur.