# Shri Shivaji Education Society Amravati's SCIENCE COLLEGE

Congress Nagar, Nagpur

## **Internal Complaint Committee**

## **Notice**

Date: 22-05-2021

#### **Notice**

All members are informed to attend the meeting virtually as we are facing the pandemic situation.

We will make the video conferencing at 1 pm on 23<sup>rd</sup> May 2021.

### Agenda

- 1. To organize the awareness program virtually.
- 2. Any other matter with permission of chair.

Dr. Rashmi Urkude

Presiding officer

Date: 24/05/2021

# Minutes of meeting 23rd May 2021.

 ${\sf Dr.Rashmi}$  Urkude, Presiding officer welcomed members of ICC virtually present for meeting.

All members discussed the following issues,

Item No.1-It was decided unanimously to arrange the program by virtual mode. Dr.Urkude suggested to prepare brochure and link to join program, so that brochure and link could be circulated on students, teaching and nonteaching whatsapp groups. She had taken responsibility of designing brochure and inviting guests. It was accepted by all members .She suggested the name of Adv. Usha Manikpure and Prof.Amar Damle as a resource persons. For virtual program, technical support was required so it was decided that team lead by Dr.J.K.Keche will take care of technical aspects.

Item No. 2- 31st May, date for program was finalized. Dr. Urkude suggested this program should be posted on You Tube also.

Item No.3- Dr.Urkude thanks all members and especially Dr.J.K.Keche to get involved in the meeting .As no other matter for discussion meeting ended with vote of thanks.

Confirmed Rashur Unkarde

### **Action Taken**

The ICC meeting was held on dated 2<sup>nd</sup> March 2020, following items of meeting were fulfilled

- 1. Organized the Awareness program virtually on  $23^{\rm rd}$  may 2021 at Science College, Congress Nagar, Nagpur
- 2. Decided speaker for the workshop

Dr. Rashmi Urkude Presiding officer

Rasheni Urkuda

Dr A. A. Halder Coordinator, IQAC Science College, Congress Nagar, Nagpur

Prof. M. P. Dhore Principal Science College, Congress Nagar, Nagpur